

LS

3 November 1972

MEMORANDUM FOR: Director of Training

SUBJECT : Weekly Activities Report - Language School

1. On Wednesday, I met with representatives of the FSI, DLI, and NSA as a working group of the Interagency Language Roundtable to discuss means of implementing the subcommittee structure of the Roundtable. We agreed on membership of the subcommittees and responsibility for chairing them. I agreed to chair the subcommittee concerned with management of language training assets. At the next meeting of the Roundtable all subcommittee members will be present and tasked. Each committee will be asked to prepare a status report or state-of-the-art report on their topic, along with a plan of action.

2. Our offering of Headquarters Chinese classes has been warmly received. Where a few months ago we had so few Chinese students that we reduced the size of our faculty, we are now training more than 30 people at Headquarters as of 6 November. An important side-effect of the Headquarters program has been to stimulate interest in the study of Chinese at LS as well. We now have six students studying the language here. The Headquarters training program has prompted a number of other requests for instruction at Headquarters in other languages.

3. In order to acquaint our faculty with the capabilities of the Visual Aids Branch, we have arranged for briefings with Tom [REDACTED]. Instead of his giving a formal presentation at the Language School, Tom has suggested that our personnel come to VAB in small groups for a first-hand look at his shop. We hope to begin the program soon.

4. [REDACTED] has been working for the past year on a file of articles on linguistics and language teaching as a bibliographic resource for the School. The file contains over 500 of the most significant articles written since 1965 on topics such as theories of second language acquisition, language teaching methods, psycholinguistics, speech and hearing, theoretical and applied linguistics, and language

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research. It is an important contribution to the linguistic work of the staff and the professionalization of the faculty. The basic file was completed this week. Now that the years 1965-72 have been researched and catalogued, it will be relatively easy for us to keep the file current. Larry deserves credit for a job well done.

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5. Last week's visit [REDACTED] was a successful beginning to our program of bringing in linguists from the academic community to talk with our staff. After a formal presentation in the morning about his recent research and current thinking about how languages are learned, we had lengthy conversations with him over lunch and an informal question session in the afternoon. We covered a wide range of topics, but concentrated chiefly on proficiency testing, language teaching techniques, and the role of reading in aural-oral courses. On 30 November we are expecting [REDACTED] and in January [REDACTED] America's best-known authority in the field of educational testing.

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6. Personnel Notes:

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a. [REDACTED] our Librarian for the past four years, has advised us that she plans to resign from the Agency sometime in the late spring.

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b. [REDACTED] one of our most capable Russian instructors, will be leaving our faculty at the end of February. Her husband will become the new Commandant of the military's Russian area training school [REDACTED]

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c. Because Vietnamese requirements continue very low, I have put [REDACTED] on indefinite furlough status, reducing our Vietnamese faculty to two. [REDACTED] will be leaving on 30 November.

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d. [REDACTED] our new Thai instructor, has completed the clearance process and will begin work on Monday, 6 November.

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e. We have had a good response to our ad in the Modern Language Association Job Information List for a Slavic Linguist. We have reviewed about 20 applications and found several people who seem to have the qualifications we are looking for. I plan to conduct interviews at [REDACTED] in December.

7. Language School Statistics Week of 24 - 27 October 1972:

<u>Students</u>	<u>Classes</u>
Full-time - 74	Full-time - 34
Part-time - <u>314</u> (109 BAHLT) (161 Hqs.)	Part-time - <u>67</u> (11 BAHLT) (28 Hqs.)
TOTAL.....388	TOTAL.....101

Laboratory Hours: Language School - 104
Headquarters - 106

There were 25 proficiency tests given.


Chief, Language School

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